

## Contract Line Status Active / Inactive

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A 'Status' column has been added to the 'Items' section of the Contract Overview. This enhancement enables the user to:

- View the line status without having to go to the 'Details' of the line, and
- Change the line status without having to go to the 'Details' of the line

1. From the Contract Overview tab, the 'Status' column is displayed.

The screenshot shows the 'Contract Overview' tab selected. The 'General Header Data' section contains fields for Contract Number (4400002651), Contract Name (A/C AIR AND HEAT UNIT AND PTAC), Smart Number (A/C AIR AND HEAT UNIT AND f), Contract Owner (24651 TANYA ANGRUM), Supplier (310010988 ACME REFRIGERATION OF BR INC), Valid from/to (12/05/2011 - 10/31/2012), Target Value/Currency (999,999,999.99 USD), Release Value (0.00 USD), Purchasing Organization (LaGov Purchasing Organization), and Purchasing Group (107 OSP TEAM 5 7). The 'Items' section is expanded, showing a table with columns: Line Number, Number, Item Type, Status, Product ID, Description, Product Category, Target Quantity, Unit, and Option Status. Two items are listed: Line 0001 (Product Category, Active, PLUMBING AND HEATING & AIR CONDITIONING) and Line 0002 (Product Category, Active, COOLING). The 'Status' column is highlighted with a red box.

Line Number	Number	Item Type	Status	Product ID	Description	Product Category	Target Quantity	Unit	Option Status
0001	1	Product Category	Active		PLUMBING AND HEATING & AIR CONDITIONING	72102300	0.000		
0002	2	Product Category	Active		COOLING	40101700	0.000		

2. After clicking 'Edit', the line status may also be changed from the Overview tab. (Note: the line that is not highlighted will have the change function available.) Click on the dropdown symbol to select the Inactive status. The 'Being Chkd' status should not be used. This status is designed to be used when you order a specified quantity of the item for **testing** purposes first. You set the status to active when the test order is successful. Rather than disabling functionality that could possibly be used in the future, for now users should not select this status as this functionality has not been evaluated and tested.

The screenshot shows the 'Items' section with a dropdown menu open for the 'Status' column. The dropdown menu lists four options: Active, Inactive, Being Chkd, and a fourth option (likely 'Being Chkd' as mentioned in the text). The 'Active' option is currently selected. The dropdown menu is highlighted with a red box.

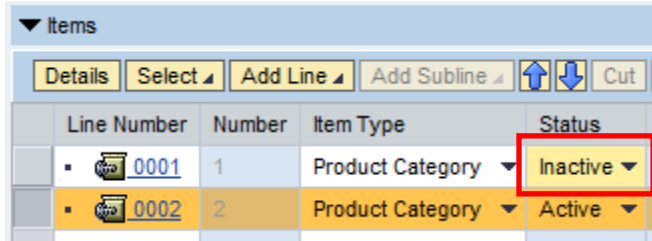
Line Number	Number	Item Type	Status	Option Type	Product ID	Description
0001	1	Product Category	Active			PLUMBING AND HEATING & AIR CONDITIONING
0002	2	Product Category	Active			COOLING
	0	Material	Inactive			
	0	Material	Being Chkd			
	0	Material				
	0	Material				

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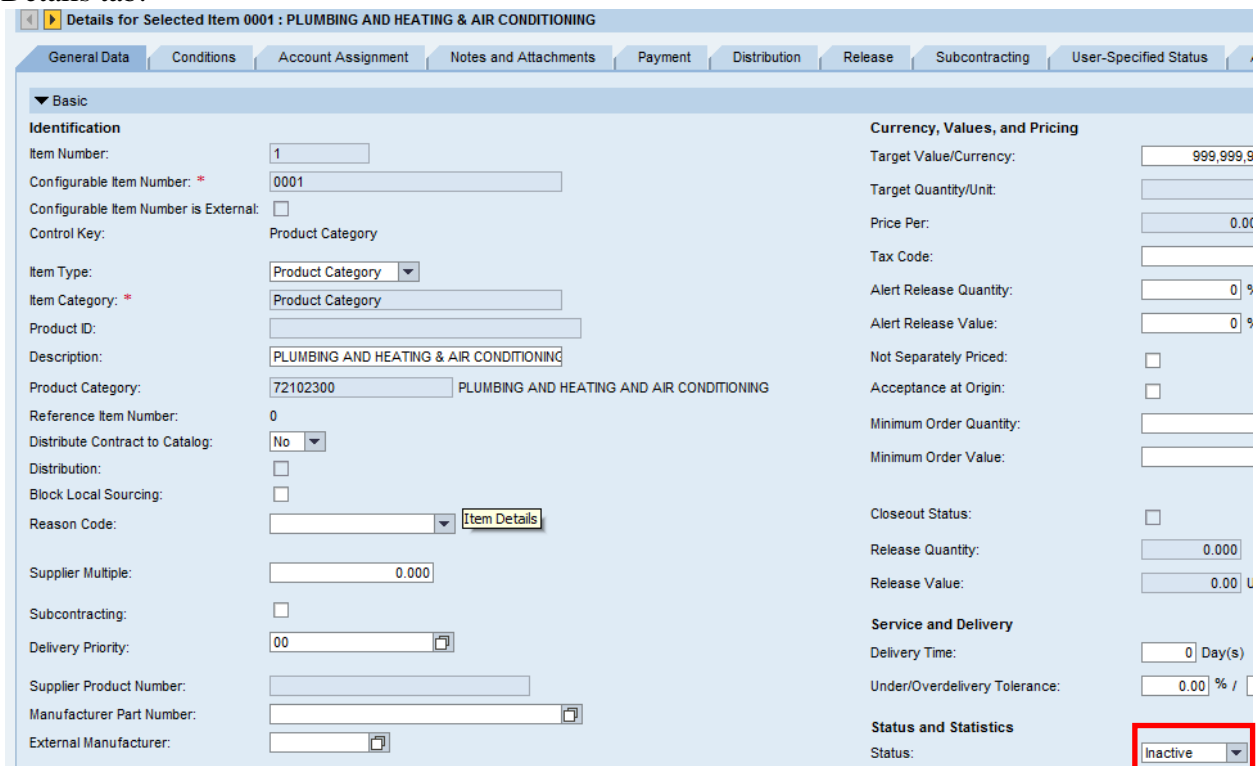
- Line item status changes made in the Overview tab are reflected in the Details tab and conversely line item status changes made in the Details tab are reflected in the Overview tab.

Overview tab:



Line Number	Number	Item Type	Status
0001	1	Product Category	Inactive
0002	2	Product Category	Active

Details tab:



Details for Selected Item 0001 : PLUMBING AND HEATING & AIR CONDITIONING

General Data | Conditions | Account Assignment | Notes and Attachments | Payment | Distribution | Release | Subcontracting | User-Specified Status

▼ Basic

**Identification**

Item Number: 1  
Configurable Item Number: \* 0001  
Configurable Item Number is External: ☐  
Control Key: Product Category  
Item Type: Product Category  
Item Category: \* Product Category  
Product ID:  
Description: PLUMBING AND HEATING & AIR CONDITIONING  
Product Category: 72102300 PLUMBING AND HEATING AND AIR CONDITIONING  
Reference Item Number: 0  
Distribute Contract to Catalog: No  
Distribution: ☐  
Block Local Sourcing: ☐  
Reason Code:  Item Details  
Supplier Multiple: 0.000  
Subcontracting: ☐  
Delivery Priority: 00  
Supplier Product Number:  
Manufacturer Part Number:  
External Manufacturer:

**Currency, Values, and Pricing**

Target Value/Currency: 999,999.9  
Target Quantity/Unit:  
Price Per: 0.00  
Tax Code:  
Alert Release Quantity: 0  
Alert Release Value: 0  
Not Separately Priced: ☐  
Acceptance at Origin: ☐  
Minimum Order Quantity:  
Minimum Order Value:  
Closeout Status: ☐  
Release Quantity: 0.000  
Release Value: 0.00

**Service and Delivery**

Delivery Time: 0 Day(s)  
Under/Overdelivery Tolerance: 0.00 % /

**Status and Statistics**

Status: Inactive

- \*\*Remember\*\*** to click 'Release' after all changes have been made to your contract.